**Job Title:** Director of San Jose Metropolitan Band, a Community Band.

We are a contemporary concert band, and we give performances throughout the Santa Clara Valley of California, playing a mix of symphonic classics, showtunes, big band, contemporary works, marches, seasonal music, and more. Founded in 1967, the San Jose Metropolitan Band (SJMB) has provided 50 years of community service to the Santa Clara Valley.

*Titles of Songs Played SJMB2010 - 2019.docx*

**Type of Position:** Part-time Position (compensation based on qualifications and experience)

**Reports To:** San Jose Metropolitan Band Board

**Overall Responsibilities:** Provide artistic, musical, and strategic direction for SJMB. Enhances creative development, promotes organizational growth, and outreach programs.

**Key Responsibilities/Director:**
- Conduct weekly rehearsals, sectional rehearsals, and performances; including approximately 40 Monday evening rehearsals 7:30-9:30pm, and 6-10 annual full length concerts per season. The SJMB rehearses at Obi Studios, 320 Piercy Road in San Jose, CA.
- Develop concert season programs in partnership with the Board and members.
- Oversee personnel decisions: provide final decisions on part assignments of members in collaboration with section leaders.
- Recruit additional musicians as needed for concerts.
- Represent the organization at community functions, music-related events, forums, etc. to promote the ensemble, as needed.

**Key Responsibilities/Collaborative:**
- Attend monthly Board meetings Mondays 6:30pm (immediately prior to rehearsal).
- Consult with the Board to define and implement a vision for the organization’s continued artistic development, strategic growth and educational/community outreach.
- Aid the Board and/or members of SJMB committees in securing financial support.
- Advise the Board on musical and concert logistics.
- Participate in social aspects of the band such as summer and holiday socials.
- Encourage the musical development of individual members.
- Help make music fun.

**Qualifications, Experience, Skills, and Attributes:**
- Bachelor’s degree in Music required. Master’s preferred.
- Prior wind band conducting experience required.
- Extensive knowledge of the repertoire for wind bands.
- Effective rehearsal technique, score preparation, time management.
- Respectful verbal and non-verbal communication skills.
- Strong leadership skills; motivational and collaborative approach.
- Demonstrated skills as a music educator.
- Creative approach to concert programming for community audiences.
- A desire to work with all band members to improve the quality of performances..

Reviewed by Date August 2020