

SJMB Board Meeting Minutes

October 18, 2010

Opening

Dave Brown, President, called the monthly meeting of the San Jose Metropolitan Band Board of Directors to order at 6:39 p.m. on Monday, October 18, 2010. The meeting was held at Valley Christian High School, San Jose, CA.

2010-2011	
x Dave Brown, President	x Mark Bishop, MAL (Webmaster)
x Vern Chatfield, Treasurer	Joe Quintal, MAL
x Tami Bois, Secretary	x Steve Woloshin, MAL
x Greg Bergantz, Musical Director	x Becky Rambow, MAL (Fundraising)
April Hixson-Goldsmith, Librarian	x Lisa Miller, MAL (Publicity)

Approval of Minutes

Due to the fact that there was not a quorum present for the September Board meeting, there are no meeting minutes to approve for September. However, a budget proposal was created by those present. Steve moved that the proposed budget be approved. Vern seconded the motion and the motion carried. Greg moved that the August minutes be approved. Steve seconded the motion and the motion carried.

Treasurer's Report

1. Checking account balance: \$2217.59. Savings account balance: \$6128.58. CD balance: \$3172.55 with a maturation date of March 3, 2011. There is one outstanding check for uniforms for \$224.78.

2. Dave informed Vern that the donations that have been received through Google have been credited to our savings account per the September statement.

3. Vern happily reported that we have exceeded our goal of \$2000.00 for member donations. The donations drive continues through the end of the calendar year.

4. Steve suggested that we add a PayPal option for donations on our website. He will check on what the not-for-profit rate is and report back to the group.

Old Business

1. Critique of Spirit of Japantown performance on 10/2: Comments were generally positive. The sound system setup was an asset. Tami pointed out that intonation is an ongoing issue. Greg concurred. Lisa pointed out that it would be helpful if players listened longer to the tuning note before tuning. It was also pointed out that it would be helpful to tune by sections. Greg requested that Tami stand to tune the Band. Dave suggested that Greg discuss "tuning etiquette" at the next rehearsal. It was agreed by general consent to implement the above changes in procedure. Dave then asked the Board for thoughts on what our time slot should be for next year's festival. After discussion, it was agreed by general consent that we should ask for the 3:30-5:00 p.m. time slot in the interest of a larger audience.

New Business

1. Dave is creating a schedule of what actions typically need to be taken per month regarding coordinating our regularly scheduled performances throughout the year. It was agreed that we should confirm Holiday concerts in September and start on publicity in October.

2. In regard to the joint concert with West Valley College on 12/9, Lisa will coordinate the publicity with Gus Kambites of West Valley. Greg will make the first contact.

3. Steve pointed out that it would be a good idea to generate a mailing list at our performances. Lisa reported that it wasn't successful when clipboards were passed around at the EMQ concert venue. It was suggested and agreed upon

that, as an alternative, we should promote and publicize our Facebook page and our website. Steve suggested that we create a business-type card containing a QR code that could be handed out at future venues for this purpose. He agreed to create a prototype and bring it to the Board.

4. Dave informed the Board that it came to his attention when Mark was out of the country, that in the future we will need the password, etc. for our website kept in a central location so that the website can be updated, if necessary, in the web master's absence. It was agreed by general consent that the Secretary will keep this information in her files.

5. Lisa pointed out that we should have a PayPal link on our Facebook page if the Board decides to go with PayPal for donations.

6. Greg reported that we will be working on Christmas music and sight reading for the next two months. He is also taking requests from the membership. We will be working on tuning as well.

7. Dave summarized the report/announcements he will make to the membership as follows: donations update, report on last performance, report on our Facebook page and convey the Board's desire to take photos of the different sections of the Band at one of our upcoming performances.

8. Band member Ed Lacina inquired as to whether we have applied for the Almaden Valley Rotary grant again as it is now due. (Ed is a member of that organization). Becky replied that she hasn't as she has been out of the country and, since we were told last year that the Rotary is limiting their focus to funding projects that occur in the Almaden Valley, we would no longer qualify. Ed strongly suggested we go ahead and ask for the grant ASAP. Becky stated she would work on it.

9. Steve suggested that, for a future project, we consider asking for funding for a guest artist who would perform with the Band. This suggestion was received positively.

Closing

Lisa moved to adjourn the meeting at 7:25 p.m. Vern seconded the motion and the motion carried.